



Phoenix Academy Communication for Two Households

Child's Name _____

Child lives with _____ on school days/nights.
Mother/Father/Other

Comments: _____

Second Household needs to be notified of:

_____ Report Cards _____ Parent Teacher Conferences

_____ Monthly Newsletter _____ Tuition

Best way to communicate:

_____ Send home two copies with child

_____ Mail Information to second household

_____ Email with information

First household contact information:

Name: _____

Relationship to Child: _____

Address: _____

City/State/Zip: _____

Phone Numbers: (H) _____ (C) _____

Email: _____

(OVER)

Second household contact information:

Name: _____

Relationship to Child: _____

Address: _____

City/State/Zip: _____

Phone Numbers: (H) _____ (C) _____

Email: _____

Contact responsible for tuition/billing: _____

Address: _____

Phone Number: _____